P-5

Previous references.

File No. 247-12

1913

Serial Nos. 1

(Genl. Misc.)

Later references.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1

Part B. for February 1913

SUBJECT.

Revising the form prescribed for reporting transfers of charge.

Sl. 1. To the Comptroller, Head of other depts, D.C. Commrs of Dts + Supdt Govt Pren. G.4867-414 & S.2.13

Approves of the revised form of the report of the transfer of charge by officers submitted by the Comptroller + directs its adoption in future.

G. R. S. 58

N. Kai, [illegible]

G.R.S. 11] 1912-13

GENERAL AND REVENUE SECRETARIAT.

(Gen. Misc)

NOTES.

G.R. File No. 247-12

FILE HEADING.

Reports of transfers of charges by Gazetted and other officers

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

Vide notes on L.R. 280-12-1.

NOTES—First Sheet.

GPB—35,000—15 6-12

P.T.O.

R. S. 12]

General and Revenue Secretariat.

G. R. File No. 247 of 1912-13

Serial No.	
1	To. The Comptroller, Heads of other Departt. D.C's & District & the Supdt Govt Press C.4367-414 dt 5-2-13. Approves of the revised form of the Report of the Transfer of Charge by Officers" submitted by the Comptroller & directs its adoption in future

B

NOTE—Contn. sheet.

GPE—6,000—17-6-12.

H

G.R.S. 28]

Fin.

File No. 280/12

Serial No. 2

Diary No. of letter replied to 2679

Proceedings of the Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE SECRETARIAT.

(LR)

the 191 .

Date of issue 5th Feb. 1913 jm

Signed by Mr BR Ramaswamy Ayya

READ Again,

G.O. No. G4311-58 fm 222-10-11 D 27/1/11 directing that reports re transfers of charges of Offices be submitted direct to Govt. etc.

ORDER THEREON.—No. by the Officers Concerned and prescribing a Form ~~therefor~~ of the report.

Read- Letter No. 3289 SA 259 D 14/11/12 From the Comptroller to Govt. Stating that large

over.

SUBJECT.

V/

amounts advanced from the permanent advances held by ~~the~~ Auditors are outstanding unadjusted for a long time in some of the Taluk Treasuries, & that this Cannot ~~Could not~~ be noticed in his Office, as the form of report prescribed in the G.O. read above, does not contain Columns for & note the ~~entering~~ particulars of permanent advances & ~~noting~~ Treasury balances, and forwarding for approval of Govt. a revised form (appended hereto) of the report supplying the omissions referred to—

Order thereon:- 37-34

Govt approve of the revised form submitted by the Comptroller & direct their adoption w.e.f. ~~that the Charge reports be~~

GPB—20,000—2-10-11

G.R.S. 27]

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

be sent up for the revised forms hereafter -

2. The Supt of the Govt Press is requested to print & supply to the several Heads of Depts as many Copies of the form as they may require in books of Octavo size. Either Octavo or Quarto as may be found most convenient

X Sub'd
This may perhaps be changed to Quarto.

22.1.13
RC

Print.

Sub'd
4/2 Offg Secy

Do 31/1/13

The Comptroller to Govt.
The Heads of other Depts
The Dy Comrs of Dts
& The Supt, Govt Press

The form attached to the Paper under disposal will be attached to this draft. 31/12/12

Report of the Transfer of Charge by Officers.

(Vide para 104 of the Mysore Treasury Manual)

No.....

Office of.....

Dated .....

1. Name and designation of relieved officer.....
2. Name and designation of relieving officer.....
3. Date and hour of transfer of charge.....
4. Authority under which the transfer is made and the reason for such transfer.....

Certified that

(1) separate statements× showing the details of cash stamps, opium, Ganja and bill forms in stock(vide Article 47 of the Civil Account Code, Volume 1) and

(2) an acknowledgment× of the permanent advances in the prescribed printed form (Vide para 221 of the Treasury Manual) have/has been attached to the charge report forwarded to the Comptroller to the Government of His Highness the Maharaja of Mysore.

Certificate No. 1 is required in cases of transfer of charge of Taluk Treasuries by Amildars and of District Treasuries by Deputy Commissioners.

× These should be signed by relieving officer.

Signature of relieved Officer.

Signature of relieving Officer.

To

1 .....*

2 .....⊗

3. The Comptroller to the Government of His Highness the Maharaja of Mysore.

4. The Secretary to Government, General and Revenue Department.

* Here enter the name of the Immediate Official Superior and his designation.

⊗ Here enter the name of the Head of the Department and his designation.

Proceedings of the Government of His Highness the Maharaja of Mysore, General (Miscellaneous), dated 5th February 1913.

READ AGAIN—

Government Order No. G. 4311-58—G. M. 222-10-1, dated the 27th January 1911, directing that reports *in re* transfers of charges of officers be submitted direct to Government, etc., by the officers concerned and prescribing a form of the report.

READ—

Letter No. 3289—S. & A. 259. dated the 14th November 1912, from the Comptroller to Government, stating that large amounts advanced from the permanent advances held by Amildars are outstanding unadjusted for a long time in some of the Taluk Treasuries and that this cannot be noticed in his office, as the form of report prescribed in the Government Order read above, does not contain columns to note the particulars of permanent advances and Treasury balances, and forwarding for approval of Government, a revised form (appended hereto) of the report, supplying the omissions referred to.

No. G. 4367-414—G. M. 247-12-1, DATED BANGALORE, 5TH FEBRUARY 1913.

ORDER THEREON.—Government approve of the revised form submitted by the Comptroller and direct its adoption in future.

2. The Superintendent, Government Press, is requested to print and supply to the several Heads of Departments as many copies of the form as they may require, in books of either octavo or quarto size as may be found convenient.

K. R. SRINIVASIENGAR,
Offg. Secy. to Govt., Gen. & Rev. Depts.

To—The Comptroller, Mysore Government.
The Heads of other Departments.
The Deputy Commissioners of Districts.
The Superintendent, Government Press.

Exd.—C. R.

REPORT OF THE TRANSFER OF CHARGE BY OFFICERS.

(*Vide* para 104 of the Mysore Treasury Manual.)

Number.....

Office of.....

Dated.....

1. Name and designation of relieved officer.....
2. Name and designation of relieving officer.....
3. Date and hour of transfer of charge.....
4. Authority under which the transfer is made and the reason for such transfer.....

.....

Certified that

(1) Separate statements* showing the details of cash, stamps, opium, ganja and bill forms in stock (*vide* Article 47 of the Civil Account Code Volume I) and,

(2) an acknowledgment* of the permanent advances in the prescribed printed form (*vide* para 221 of the Treasury Manual) $\frac{\text{have}}{\text{has}}$ been attached to the charge report forwarded to the Comptroller to the Government of His Highness the Maharaja of Mysore.

N. B.—Certificate No. 1 is required in cases of transfer of charge of Taluk Treasuries by Amildars and of District Treasuries by Deputy Commissioners.

Signature of relieved officer.

Signature of relieving officer.

* These should be signed by relieving officer.

1912-13

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL (MISCELLANEOUS)

PROCEEDINGS

Dated 5th February 1913

No. G. 4367-414 / G. M. 247-12-1

Revising the form prescribed in Government Order No. G. 4311-58—G. M. 222-10-1, dated 27th January 1911, for reporting transfers of charges.

GPB—12 2 18—550